

Overhead Crane Operators Daily Checklist (O.D.C.L)

Instructions: Fill out all panes indicated. **To be completed prior to operating the crane.**
Mark inspection sheet: Satisfactory=**S**, Unsatisfactory=**U**, Not Applicable=**NA**

Crane Operators Name	Rigger or Signal Person Name	Date:	
Location	Crane Capacity	Unit Number	
Walk Around Inspection	S	U	N/A
Annual Inspection Certification			
Power Disconnect Switch			
Fire Extinguisher (Inspection)			
Pendant Controls (Clean)			
Upper Limit Switch (visual check only)			
Lower Limit Switch (visual check only)			
Trolley Travel			
Bridge Travel			
Block			
Hook			
Sheaves			
Reeving			
Wire Rope (visual only – 5/50T on spool)			
Leaks			
Control/Brakes			

Comments:

 Operators Signature

 Supervisors Signature

*Form is to be signed and submitted to Supervisor/Safety. Additional comments can be added at any time during the day.