

In attendance:

Jannuzi, Bird, Isbell, Fedele, Dunlop, Alvarez, Hawes, Glaspey, Zazueta, Garmany, Gessner, Howell

Financial Sponsors: We might get people to donate things like electric trams, etc. Fundraising might cover the costs to pay for these. Fundraising must be done off the clock as it is against NSF policies.

Advertising:

One year ago was the first time Jannuzi raised the issue with the Nation, District, and Legislative Council that we wanted to hold this event. The Runner, KOHN were also brought on board. The word also spread about the event by Herman Ramon calling people he knows to ask if they wanted to be a food vendor for the open house. Flyers were distributed to all 11 districts and then to each of the communities. Zazueta says The Runner and the fliers were the best way to advertise. Some of the schools had gotten the word out as well. Gessner: Reina reported that Hickiwan Days were happening on that same day so we could have gotten more attendance. In the future, make sure thought is given as to what day to hold the event.

Transportation:

Feedback about the Gray Line buses was good. Need one of our staff to be at the bus loading site next time to answer questions posed by the members of the Nation and the bus drivers. Hawes reported that we might want to increase the number of tour buses next time. There was confusion over exactly where the picnic grounds were as there is one past the Pan Tak turnoff. We should have signs at the turnoff from 86 to 386 directing people to the open house event and have a staff member at the base directing people as well. Hawes said this is the most people he has seen on the mountain in his 12 years of doing these events. Having several buses going all over the district to pick people up would be logistically hard to control. Consideration of maybe doing smaller events with only three districts at one time and having three buses staged at a central point in each district was discussed. There would be a logistics problem with the CatTrans picking people up at the mountain base---how to take them back down? Do they not leave until 9PM to go to the base? What if they wanted to leave earlier? The CatTrans need to stay on the summit until its cleared before they consider going all the way to the base. Should we incorporate colored wrist bands for bus riders? We could use a couple more of the electric carts--maybe a total of 6. The CatTrans were very helpful with being able to easily transport people in wheelchairs. Should we use the NOAO 15-passenger vans? Its hard to get people into the back two rows of seats in those vans. There was a safety issue getting the CatTrans in and out of the picnic grounds. Should we have the CatTrans unload people outside the picnic grounds and electric cart them to their cars? Need more CatTrans? We need to load the CatTrans first, stopping other traffic. Hawes would change the personnel he would have at the picnic grounds to those who are more articulate on the radio. We weren't ready to stage vehicles down there as people were showing up at 2 and 2:30; we need more staff directing traffic so they can park the cars more efficiently. Jannuzi will be contacting the district offices for follow-up on the event, and to find out about the people left behind in

Sells who couldn't fit on the two tour buses; were they able to drive up themselves? Zazueta heard some feedback from the people that they would ride the bus next time as there were just too many cars up there and it took them a long time to get up to the summit and back to the picnic grounds. Should we place all of the food and craft vendors at the admin building? The craft vendors wanted to be closer to the food vendors. If food vendors moved then the CatTrans could utilize the entire parking lot to turn around. We could then use "Herman's" shack as an information building and lost and found.

Parking:

Make sure we have enough buses at next event. Should we park people in their cars at the base and shuttling them up? Do we close the mountain once attendance has maxed out? We encountered an issue with safety where there were people walking on the road up from the picnic area and the pull outs. Having more staff at the picnic area would enable them to park people better. Should we utilize the road to the UofA radio telescope to park people? Hawes and others reported that that road is too steep. When advertising to districts tell about the availability of district vans to encourage their districts to bring them up and park at the very top.

Staffing:

Need more at the picnic grounds

Alfredo had enough help with setting up the vendors

Had enough staff and volunteers at each of the telescopes

People were helping with loading vans, opening doors

Need to pair up the CatTran drivers with a staff member for the night to get shuttle drivers oriented and obtain feedback during the event

Need more people in the store to help out

Had enough EMT's although they did not have our frequency

There were intrusions in the maintenance area by some teenagers; but everything was locked up.

Misc.

We should have a picture of each of the telescopes on the map as well as a picture of the visitor's center so there will be less confusion about where things are and where to go. We need signs across the mountain as to where you are and what's what. Need a stack of maps at the visitor center. If we held an event for the general public it could be more of a "daytime" event. We would need more security on board due to the nature of the general public.

Telescope communication:

Should the telescopes coordinate what to view so there are not so many duplications?

All the telescopes at WIYN and the small ones were looking at Jupiter. WIYN was going to look at Neptune or Uranus but didn't. The BOK did look at the M13 globular cluster.

The BOK didn't get a lot of business, partly due to it not opening until 6pm and partly because the shuttles didn't stop there for awhile, but people were happy that there

weren't long lines. Paul Smith said that it was well organized and are enthusiastically wanting to do it again. They could use a volunteer to help with coordinating traffic flow.

Need for official greeter at VC:

Need to introduce the dance group to the crowd. The band leader has introduced them in the past. Jannuzi was praised by all on how much he interacted with the members of the Nation and how well accepted he was. He missed out on the circle dance but will make a great effort to be involved in it next time.

Vendors:

Craft wants to be closer to the food

Think about where to place them

Advertise for more so that more show up?

Need feedback from mountain staff on doing a smaller event more frequently. Could we have district days up on the mountain? The VC has the only handicapped bathroom and we need to look into a solution. We could place the handicapped restrooms at the flat area in front of the fire barn after moving the food vendors up to admin and cookies to Herman's shack?

How did WIYN handle the handicapped attendance? Howell reported that they were brought into the control room to see the telescope on the monitor. We need to advertise on the flyers that they won't be able to see the night sky through the eyepiece at the event. Put handicapped info on map. Thought was given to someone doing a power point presentation at WIYN of pretty pictures for the people waiting outside. The McMath-Pierce could thing about doing one as well.

No dark shirts for staff!! We need one shirt labeled "information" that a staff member or volunteer could wear while roaming enabling them to answer questions that may arise from Nation members. We should have a meeting with staff and volunteers in order for them to become well informed of event and just what goes on, their duties, etc.

Katy had enough volunteers and supplies. We ran out of glow sticks, hot chocolate and coffee.

Thoughts from around the table:

Glaspey: staff/volunteers don't get to look through the telescopes. Could we give them an NOP night thanking them for their hard work at these events? The staff currently has access to NOP nights for \$6. Its important for staff to become familiar with O'odham cultures. Could they get comp time?

Alfredo: Since we don't have chairs, a lot of elders had to sit on boulders and such. Maybe we should put in the advertisements to bring your own folding chair. The elders wanted to just hang out and watch, not see the telescopes. Seating will be looked into; benches, folding chairs, and we need handicapped porta johns. The round dance was

held on the road and not the patio because she wanted more space for the kids. It was held at Solar in the past but not a good location logistically.

Chuck: his radio went out and had to borrow one from admin. Flashlights and batteries being available to staff/volunteers would be nice. We had some trouble getting keys for some of the vehicles. He was very impressed with the way that Jannuzi interacted with the members of the Nation. When Jannuzi would finish talking and move on to the next group, people would ask Chuck, "who was that man?" People liked being able to talk to the Director.

Rich: We need to greet groups upon arrival and departure. There's way too much chatter on the radio, be aware that others can hear you. Should we utilize headphones? We should have had all of the 15 passenger vans on the mountain. Can we hire an extra CatTran driver without the vehicle to relieve the other drivers for break?

Nanette: used the example of her telling a CatTran driver to quickly run a large group up to the 4-meter when apparently he had already been told by Dunlop to go on a break. The downtown crew should not be giving directions or telling the shuttles in either the picnic grounds or main parking lot where their next stop is because the mountain crew already knows what they're doing and how to do it very efficiently.

Doug: was able to get 6 or 7 minutes of audio for the KOHN radio program; enough to maybe have a 10 minute segment on the next radio program. Got some good pictures also that he'll distribute.

Katy: we really should have signs around the mountain of what is where to direct traffic; received good feedback from TOCC and Santa Rosa Boarding School who had approximately 35-40 people come up on their school bus.

John: his staff works very well together and regroups frequently. Most everyone steps up wherever they're needed and it all works very smoothly. The downtown staff should take direction from the mountain staff on shuttles, etc.

Steve: electric shuttles to WIYN was a good idea; but most people wondered about travel back down. Should we have electric shuttle "bus stop" signs that includes information like WIYN has eyepiece viewing for example? Having water available at WIYN for people, tables and chairs, slideshows, make ice cream with liquid hydrogen, activities for kids in line were some of his suggestions.

Liz: someone attached to the craft vendors if staff not available to answer questions. Lost and Found needs radio to give updates as to when child is reunited with family. Questions were received about the sunset viewing on the map and what it was? People thought it was an event. Word of mouth on the Nation; if you try to restrict you may get cross flow from neighboring districts. Alfredo confirmed that District Days are open to all districts. Need for a prep meeting with volunteers to let them know of some key pieces of information to offer to people.

Mike: overall it was an outstanding event. We proved that everyone is adaptable in what they are responsible for doing.

Alfredo: he's getting feedback wondering if we will do it again within a year. Jannuzi responded that we will wait at least a year and a half to coordinate the end of anniversary celebrations in April of 2010.

How to do a smaller event? All Family Night's for NOAO employees may be run by the Director's office instead of the Employee's Association. Doing it during the week day in the summer may be an option?